

THESE ARE STILL IN A DRAFT VERSION DUE TO CHAIR ABSENT AT THE JULY MEETING

Minutes of the Parish Council Meeting

Held on Tuesday 4th June 2024 at 7.30pm at St Peters Church, Tandridge Lane, Tandridge

Present:

Chairman: Mr Andrew Nosworthy

Clerk: Ms Clare Crouch

Councillors: Mr C David, Mrs S Pocock, Mr A Schmidt, Mrs C Wallace

In attendance: District Councillor Lockwood

10.	PROCEDURAL MATTERS
10.1	Apologies: Apologies for absence were received from Cllr Stamp, Cllr Wallace, Cllr McIntosh, Cllr Killick and Cllr Duggan
10.2	Disclosure of Interests: There were no disclosures by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
10.3	<p>Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda. There were no members of the public in attendance however the Clerk has been asked to raise with the council a number of community issues:</p> <p>A safety issue on behalf of a Deanshaw resident:</p> <p>The Deanshaw path finishes at the substation – could this be continued to assist safety? Tandridge Parish Council have agreed the clerk to approach EDF and request the potential of a path extension.</p> <p>The resident also wanted to advise Tandridge Parish Council of the safety issue regarding the cars parking along the main road when dropping children off for school. The resident suggested creating a gap in the hedge to allow children to access the path more quickly and spend less time walking on the road. Tandridge Parish Council resolved this would not be possible and will not progress this idea.</p> <p>Gerry Walkden has questioned the whereabouts of the Church research he carried out Tandridge Parish Council has requested that the clerk search the physical files held</p> <p>Councillor Schmidt advised that St Peters Infant School have suggested that they install a banner or brown sign to help signpost where the school is for Open Days. It has been suggested that the banner be positioned on the fence line of the Golf Club or Court Farm or potentially Tandridge Stables.</p>
10.4	Minutes: Minutes of the Parish Council meeting held on the 14 th May 2024, were agreed with a typo hand amended. However the chair is to sign these at the July meeting, as Cllr Nosworthy was not in attendance at the May meeting
11.	REPORTS
11.1	County Councillor Report – not in attendance
11.2	District Councillor Report

	<p>Planning application at the Crematorium was taken to appeal and approved to apply. The application details are minor</p> <p>The General Election has halted the Ward Name Change along with the AONB confirmation is also on hold for the same reason.</p> <p>Cllr Lockwood had been investigating the situation related to Trees at Tandridge Court. There is no footpath to access the area therefore she has requested that all photographs are directed to the Tree Officer at Tandridge District Council</p> <p>There were no further announcements expected from Tandridge District Council until after the election</p>
--	---

12.	ADMINISTRATION
12.1	Councillors confirmed that there were no further training sessions that they would like to attend
12.2	Councillors noted District Councillor Sayer has updated the Parish Council with regard to the Ward Boundary Name situation in light of the General Election.
12.3	Tandridge Parish Council noted the HR committee did not meet as planned on Tuesday 4 th June 2024. Councillors are to note that the Human Resources Committee will review all documentation including the adoptions of all Parish Council policies at a Human Resources Committee Meeting in September 2024 and the findings will be presented at the October meeting.
12.4	Tandridge Parish Council took part in the Survey related to Gypsy & Traveller Accommodation Assessment and submitted approved responses.
12.5	Councillors reviewed and approved the amended Lease Renewal for Tandridge Village Hall Car Park and Play Area. Cllr Nosworthy signed the lease for the Clerk to return to Tandridge District Council.

13.	FINANCIAL
13.1	Councillors reviewed and signed off the bank reconciliation for May 2024 Month End
13.2	Councillors confirmed and approved internal audit report
13.3	Councillors confirmed and approved the Annual Governance Statement
13.4	Councillors confirmed and approved the Accounting Statements
13.5	Councillors confirmed and approved the 2023/24 accounts
13.6	Councillors confirmed and approved the decision to declare exempt from an audit
13.7	<p>Council approved June 2024 Clerks Salary:</p> <p>£1,207.70 Gross June Pay Less deductions of Tax and NI</p> <p>Less deductions of Tax and NI</p> <p>And approved the PAYE amount for the month of June 2024</p>
13.8	Councillors approved the Clerks Expenses for May 2024 £31.40
13.9	Councillors approved David O'Mahony services £150.00
13.10	Councillors approved St Peters Church – Hire of Monthly Meeting Space £36.00
13.11	Councillors approved TEEC Planning Tracker Invoice 4914 - £28.80

14.	PARISH ENVIRONMENT
14.1	Tandridge Parish Council discussed the commemorative Crab Apple Tree in remembrance of Brian Knight. The owners of the Green Sand Way have been approached and awaiting a confirmation due this week, to allow planting of the Crab Apple Tree.
14.2	Councillors discussed the Crowhurst Lane End Residents Association, and any further correspondence would be brought to council for any resolution required
14.3	<p>Councillors confirmed the work to be carried out on each visit to the Jubilee Field by Roger Lampard.</p> <p>Roger Lampard spoke with the Clerk and explained that the clearance of the Jubilee Field by hand would take longer than by a machine which has an associated cost of £75 per hour.</p> <p>Roger intends to use a machine and clear all brush and bramble, burn on site and return to control and secure the fire.</p> <p>Roger intends to attend the Jubilee twice in a year and keep it neat and tidy, including keeping the road side hedge in check</p> <p>He will invoice once he has attended and confirm the actions taken</p>
15.	NEIGHBOURHOOD PLAN
15.1	Councillors noted that there is no progress at present with the Neighbourhood Plan due to grant applications being closed currently
16.	PLANNING – Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council
16.1	<p>2021/258 Land Off Oxted Road (a25), Oxted,, Erection of crematorium facility with associated memorial areas, landscaping, parking and infrastructure. (Amended Plans Received) https://tdcplanningsearch.tandridge.gov.uk/PlanningApplicationDetail#TDCInfo</p> <p>Tandridge Parish Council continues to object to this application on the basis it is green belt and an area of outstanding natural beauty.</p>
17.	INFORMATION FOR COUNCILLORS (<i>for noting and including on future agendas</i>)
17.1	<p>Clerk to add request for additional HR Committee Members</p> <p>Clerk to note that contact may be made by a third party to speak at the next meeting</p> <p>Clerk to arrange a thank you card for Kay Moynihan</p>
18.	MEETING DATES
18.1	<p>Tuesday 2nd July 2024</p> <p>Tuesday 3rd September 2024</p> <p>Tuesday 1st October 2024</p> <p>Tuesday 5th November 2024</p> <p>Tuesday 3rd December 2024</p> <p>Tuesday 7th January 2024</p> <p>Tuesday 4th February 2024</p> <p>Tuesday 4th March 2024</p>